



Job Offer Letter Format

Date:- 18.12.2017

Dear, Anurag Agrahari,

We are pleased to offer you the position of Business Development Executive at **Pinkerton**. We feel confident that you will contribute your skills and experience to the growth of our Organization. The location of your initial reporting and training will be Pan india, The annual salary of 2.8 L/A.

As per the discussion, your starting date will be on 07.05.2018. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.

Regards



(HR: Head Pinkerton)